

EARTHQUAKE



1. At the first sign of shaking you should give the “drop and cover” command.
 - Everyone should get under the desk or table.
 - If that is not possible, stand next to an inside wall or under an inside doorway.
 - Stay away from computers, televisions, stacks of books, file cabinets and other heavy objects.
 - Get as far away from glass windows as possible.
 - Drop to knees with back to the windows and knees together.
 - Clasp one hand firmly behind head, cover neck.
 - Wrap other arm around a table or chair leg.
 - Bury your face in your in your arms, protecting head.
 - Close eyes tightly. Stay until earthquake is over.
2. Wait until shaking stops.
3. Assess injuries.
4. Assess damages
5. Students immediately must line up inside the secured classroom.
6. Exit the classroom by following the evacuation map
7. Following procedures 2-6 exit ALL buildings as practiced.
 - Remembering:
 - a. Lights off
 - b. Doors locked
 - c. Bumpers set
 - d. Take your Attendance Sheet
 - e. Take your Red First Aid Backpack
8. ESCORT YOUR CLASS TO YOUR DESIGNATED REDEZVOUS LOCATION
(SEE POSTED EVACUATION MAP)
 - WALKING IN A LINE
 - WALKING AS A CLASS
 - WALKING QUIETLY
 - WALK THE FARTHEST PATHWAY AWAY FROM THE BUILDINGS
9. ONCE YOU ARE AT YOUR DESIGNATED POSITION:
 - TAKE ROLL IMMEDIATELY
 - LIST ANY MISSING STUDENTS FROM YOUR CLASS.
10. YOUR ATTENDANCE SHEET WILL BE COLLECTED BY AN ADMINISTRATOR.
11. REMAIN WITH YOUR CLASS UNTIL THE “ALL CLEAR” ANNOUNCEMENT, AND FURTHER INSTRUCTIONS ARE GIVEN.